

Build HOPE Framework Definitions + 2019 Testing Criteria

PEOPLE INVESTMENT AREA	Strategies	Actions	Timing	Outcome (End Result)	METRIC DEFINITIONS/BREAKDOWN		DATA SOURCE(S)				SETTING THE BASELINE			DATA ANALYSIS				
					Build HOPE Metric(s) (What's in the Book)	Metric Breakdown/Sub-Actions	Data Source(s)	Data Owner (HACLA Dept. or Outside Party?)	Do we HAVE this data (Y or N)	If No, How Will We Develop/ Obtain Data	What is the Baseline Data Timeframe?	What are the Baseline Numbers? (#, % or date)	What is/are the Baseline Trend(s)?	What is the Calendar Year 2019 Target? (%, # or Date)	Did we Meet Target? (Y or N)	Final Numbers (#, %, or Date)	How did we define this action's success?	What are this Action's Findings/Lessons Learned/Next Steps
					<p><i>Note: This spreadsheet reads left to right. This is the PEOPLE category, one of three organizing components within the Vision Plan framework (People, Place and Pathways.) PEOPLE in this context are the resident/participant focused strategies, investment areas, actions, etc. that will be undertaken to achieve the desired outcome(s.) A full row in this spreadsheet (again reading left to right) is an action sequence for the strategy.</i></p> <p><i>Strategy - the statement of intentional aspiration less specific than a SMART goal in its language yet still a desired outcome or end result.) A single strategy will have at least one action sequence to demonstrate the steps to be taken to achieve successful completion or attainment.</i></p> <p><i>Investment Area is a category header and refers to an area of focus (e.g. public safety) and its connected strategies and actions, etc. In a row or series of merged rows. There may be more than one strategy within a single investment area.</i></p>													
		<p>^ Actions/Primary Action - are the specific steps to be taken to accomplish the strategy. There will always be at least one action per strategy, but usually it will comprise a series of related actions leading to strategy completion. The first one listed will be the primary or first step to be completed in the action series.</p>	<p>^ Timing - refers to the deadline for completion. Usually will have month/year. For the Vision Plan Framework document, it will indicate which year or years the item will begin. (See People Sample in next tab for example.)</p>	<p>^ Outcome (End Result) is the true end result - they are the aim ultimately being accomplished by the strategy and underlying action sequence to completion. There will likely be more than one outcome for a single strategy (and they will be merged together for ease in viewing.)</p>	<p>^ Build HOPE Metric(s)/Primary Metric - this follows Action and is the base measurement criteria to assess success of the action(s) as specifically connected to our desired outcome(s.)</p> <p>Our intention is to expand out all the noted metrics into subordinate rows within a single strategic action series to better test the metric(s) leading to the desired outcome(s.)</p>	<p>^ Metrics Breakdown/Sub-Actions follows Actions and Build HOPE Metrics. Our intention is to expand all metrics within a single action series to create an indexed approach to both test and detail the desired measurement of the desired outcome(s.)</p>	<p>^ Data Source indicates where the information for measuring the action series is coming from. Could be internal through our reporting systems, publicly available data (e.g. Census), information provided as part of an academic study, grant or program and/or through a data sharing agreement, etc.</p>	<p>^ Data Owner tells us the organization and contact name of the individual who provides or will provide the data to us for reporting.</p>	<p>^ HAVE Data indicates whether or not supportive data is already available to HACLA and/or in use for reporting/tracking</p>	<p>^ If No, How... is to help us define what will be needed to obtain or otherwise establish the needed data. Could be through an MOU or contract for services, new question added to a survey, etc.</p>	<p>^ Baseline Data Timeframe helps us understand the time period of data provided for measurement OR desired data will seek to obtain to support development of a baseline for the metric series</p>	<p>^ Baseline Numbers is to specify the actual starting number, percentage or date of measurement for comparison over time within the metric series</p>	<p>^ Baseline Trend is to better reference the numbers known to date or the set the desired baseline if data agreements still need to be made. It is intended to indicate whether the data used for measuring this metric series is one time reported, ongoing over a long period, etc. For example: if the Data Source is HACLA and we have access to the requisite indicator/metric data over 10 years, we would want to indicate this so we can better analyze progress</p>	<p>^ 2019 Target is to establish the aspirational progress milestone for the metric series. It is how we will know we have completed or accomplished the action being measured.</p>	<p>^ Meet Target is to make sure we are clear about whether or not we actually accomplished the outcomes for the metric series. Success can be both increase or reduction, so this helps ensure clarity in analysis of the data.</p>	<p>^ Final Numbers is for to help compare to 2019 Target and demonstrate progress.</p>	<p>^ Define Success is to help ensure we understand how the action and metric is being reviewed over time. This narrative blurb should explain how we are assessing progress to completion for the applicable review period and help ensure consistency of data being captured to demonstrate success.</p>	<p>^ Findings/Lessons Learned will help us develop next steps for completion especially if there are multiple actions and/or metrics involved in realizing the desired outcome(s.)</p>
<p>> Secondary Metric - If there is a secondary metric listed, it will be a new sub-action sequence row starting here and proceeding right and following the definitions laid out above for Metrics/Primary Metrics. Secondary Metrics indicate the next step towards measuring completion of the strategy.</p> <p>> If there is a Tertiary Metric and so on, they will be shown as a new sub-row or sub-metric sequence within action series - and as applicable continue as the next step of actions/measurement for strategy completion. Tertiary actions will follow the left to right patterning from this column onwards to the right and the definitions laid out above for Secondary Metrics.</p>																		
<p>^ All Actions follow the Strategy, so while there may be multiple actions, they all relate back and help describe how the strategy will be achieved. Collectively, they define success.</p> <p>^ Timing also follows the Actions, so each action can have a different deadline for completion.</p> <p>^ Outcome (End Result) follows the Actions and is aligned with a Strategy's aspirational intent (will have similar language.)</p>																		
<p>> Secondary Action - If there is a secondary action listed, it will be a new action sequence row and as applicable, indicates the next step towards completion of the strategy.</p> <p>> If there is a Tertiary Action and/or so on, they will be shown as a new row or action sequence within the strategy - and as applicable continue as the next step for strategy completion. Tertiary actions will follow the left to right patterning and definitions laid out above for Secondary Actions.</p>																		
<p>Long-Term Goals: The long-term goals are the six BOC goals (pretty much word for word.)</p>																		

PLACE INVESTMENT AREA	Strategies	Actions	Timing	Outcome (End Result)	METRIC DEFINITIONS/BREAKDOWN		DATA SOURCE(S)				SETTING THE BASELINE			DATA ANALYSIS				
					Build HOPE Metric(s) (What's in the Book)	Metric Breakdown/Sub-Actions	Data Source(s)	Data Owner (HACLA Dept. or Outside Party?)	Do we HAVE this data (Y or N)	If No, How Will We Develop/ Obtain Data	What is the Baseline Data Timeframe?	What are the Baseline Numbers? (#, % or date)	What is/are the Baseline Trend(s)?	What is the Calendar Year 2019 Target? (%, # or Date)	Did we Meet Target? (Y or N)	Final Numbers (#, %, or Date)	How did we define this action's success?	What are this Action's Findings/Lessons Learned/Next Steps
					<p>The PLACE category mirrors the structure laid out within PEOPLE above. PLACE in this context will refer to housing, property management, and development programs/bureau related strategies (Strategic Development, Public Housing, Asset Management, Section 8.)</p>													
<p>Long-Term Goals:</p>																		

PATHWAYS INVESTMENT AREA	Strategies	Actions	Timing	Outcome (End Result)	METRIC DEFINITIONS/BREAKDOWN		DATA SOURCE(S)				SETTING THE BASELINE			DATA ANALYSIS				
					Build HOPE Metric(s) (What's in the Book)	Metric Breakdown/Sub-Actions	Data Source(s)	Data Owner (HACLA Dept. or Outside Party?)	Do we HAVE this data (Y or N)	If No, How Will We Develop/ Obtain Data	What is the Baseline Data Timeframe?	What are the Baseline Numbers? (#, % or date)	What is/are the Baseline Trend(s)?	What is the Calendar Year 2019 Target? (%, # or Date)	Did we Meet Target? (Y or N)	Final Numbers (#, %, or Date)	How did we define this action's success?	What are this Action's Findings/Lessons Learned/Next Steps
					<p>The PATHWAYS category also mirrors the structure laid out within PEOPLE above. PATHWAYS in this context will be the internal-facing and/or agency-wide strategies focused on organizational structure, strategic partnerships and talent pool development.</p>													
<p>Long-Term Goals:</p>																		