

Employee of the Month

The purpose of this award is to identify individual examples of excellence. These awards recognize staff who consistently demonstrates a high degree of excellence, professionalism and integrity in the performance of his/her duties and who has proven his/her willingness to extend himself/herself to help others in the HACLA community.

Criteria for Staff Employee of the Month nominations:

1. Must be a full time, permanent HACLA employee with no disciplinary actions in the past twelve months.
2. Must have completed at least one year of service in the full time position.
3. Nominees will be kept on the nomination list for consideration for three months. Nominations must include a detailed summary illustrating why the employee should be considered using one or more of the following criteria listed Below:
 - a. How staff employee demonstrates outstanding service and commitment to HACLA through his/her respective department, work site or service efforts.
 - b. Has staff employee demonstrated the spirit of HACLA in overall attitude and interactions with co-workers, supervisors, tenant or visitors within the individual's position?
 - c. How staff employee's work contribution has had a major impact on the Agency.
 - d. How has employee excelled in the performance of their duties, promoted teamwork and inspired excellence in others.

The Employee of the Month receives recognition at the Board of Commission meetings held at 2600 Wilshire Blvd., as well as a certificate of excellence.

Three employees will be selected for presentation during those Board of Commission meetings: one from Housing Services, one from Section 8 and one from all other departments.

