



**HOUSING AUTHORITY OF THE CITY OF LOS ANGELES
SECTION 8 DIRECT DEPOSIT**

DIRECT DEPOSIT

IMPORTANT INFORMATION
Please return Authorization Agreement form

Please disregard this notice if you are already currently enrolled with direct deposit program

Enrollment is EASY!

1. Complete the Authorization Agreement for Automatic Deposit form on the back of this letter. Enter all necessary information on the Authorization form (all Owners or Authorized Signatories must sign). Please do not omit any information.
2. Attach an original voided check (photocopy of check, deposit slips or temporary checks are **not** acceptable) for the checking account into which you would like the Housing Authority to deposit the funds; you may write "VOID" across the front of the check and blacken the signature portion of your check. If you're having the funds deposited into a savings account you will need to obtain the correct "**Routing Number**" from your bank, along with the savings account number and submit it with the enclosed authorization form.
3. Please return the completed form, together with your voided check, to the Housing Authority of the City of Los Angeles, P.O. Box 57338, Los Angeles, CA 90057 ATTN: Finance - Direct Deposit Unit. If you have any questions, please call (213) 252-6189. Please do **not** fax, email or bring your form to the Housing Authority.

John Doe Mary Doe 777 Pearl Avenue Anytown, USA	90-7162/3222 3232323232	check xxxx
Pay to the Order of _____	Date _____	\$ <input type="text"/>
Bank of Success 222 Diamond Street Anytown, USA	<input type="text"/>	
:123456789: 3232323232		

4. To facilitate the process of your application, please complete all the blanks in the form. Any information required on the form left blank would delay the process of the application.
5. Please allow 60 to 90 days for your application of Direct Deposit to be processed.

