



# Section 8 Owner Newsletter

JULY 2009

Housing Authority of the City of Los Angeles

www.hacla.org

## Direct Deposit

If you have not already signed up for Direct Deposit please sign up today. Some of the benefits of Direct Deposit are: 1) It is a secure way to receive your money, and no checks are lost or stolen, 2) Payment will reach the bank the day the check is issued. To apply for Direct Deposit you may download an application from our website at: [www.hacla.org](http://www.hacla.org).

## List Your Vacancies With Us

### Mail

Owner Services Office  
2600 Wilshire Blvd. 1st Flr.  
Los Angeles, CA 90057

### Fax

(213) 252-4231

### Telephone

(213) 252-4210

### TDD

(213) 252-1639

If you fax your listing, please print legibly to minimize data entry errors. Notify us after the unit has been rented.

The Fair Housing Act prohibits housing discrimination on the basis of race, color, religion, sex, disability, familial status and national origin. When completing the listing form, please do not specify a preference for a particular type of tenant. To get more information on fair housing, go to [www.hud.gov](http://www.hud.gov). Use keyword "fair housing."

## Section 8 Owner Orientation Seminars

These sessions are designed to explain how the Section 8 Program works from the property owner's perspective.

### July 2009 Orientation Schedule

Saturday, July 11, 2009

Tuesday, July 21, 2009

Thursday, July 30, 2009

The dates are also posted on our website at [www.hacla.org](http://www.hacla.org). You must reserve a seat to attend one of the July 2009 sessions by calling (213) 252-1253. NOTE: This line is set up to take messages only. You will not receive a return call. Please leave a contact number, since the schedule may be subject to change.

Persons with a hearing impairment should call the TDD Line at (213) 252-1639.

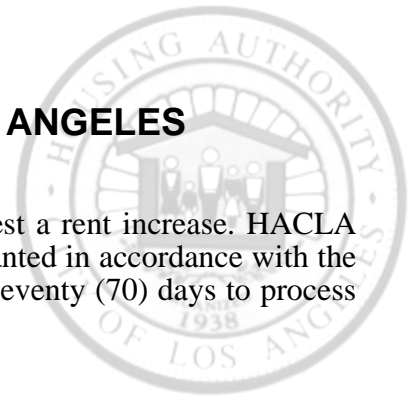
## Rent Increase Request

Owners are encouraged to complete the rent request form posted online. Please enter the following URL: [www.hacla.org/owner-info/](http://www.hacla.org/owner-info/) Click on the Request for Rent Increase (online-recommended), complete the form and click on submit. You can also complete and submit the Rent Increase Request form provided on the following page.

Effective September 1, 2009 please **DO NOT** send your rent increase requests to the following address: HACLA RRD, Foy Station, PO Box 57367, Los Angeles, CA 90057.

**HOLIDAY: Section 8 Offices will be closed on Friday, July 3, 2009 in observance of Independence Day**

# HOUSING AUTHORITY OF THE CITY OF LOS ANGELES REQUEST FOR RENT INCREASE



Please complete the following form or visit the HACLA website to request a rent increase. HACLA will review your request and will determine whether an increase can be granted in accordance with the Section 8 contract. A contract rent increase request can take sixty (60) to seventy (70) days to process from the date your request is received in our offices.

### 3 WAYS TO SUBMIT YOUR REQUEST FOR RENT INCREASE

1   ONLINE	2   FAX	3   MAIL
1. Go to <a href="http://www.hacla.org">www.hacla.org</a> 2. Select "Section 8 Housing" 3. Click on "Owner Information" 4. Click on "Request for Rent Increase"	(213) 252-6177	HACLA RRD 2600 Wilshire Blvd, 5 <sup>th</sup> Fl, Ste 5600 Los Angeles, CA 90057

### REQUEST FOR RENT INCREASE (please print clearly)

Owner Name: _____	Client Name: _____
Vendor #: _____	Client #: _____
Owner's E-mail: _____	<b>Current Rent:</b> _____
Owner's Phone: _____	<b>Proposed Rent:</b> _____
Proposed Effective Date: _____	Client Address: _____

#### 1) RENT STABILIZATION ORDINANCE (RSO)

I certify that this assisted unit

- IS subject to the City's RSO (i.e. with 2 or more units on the same lot, built on or before 10/1/78)
- IS NOT subject to the City's RSO (i.e. single family residence, condo, or structure built after 10/1/78)

#### 2) INTERNAL COMPARABLE RENT - OWNER'S CERTIFICATION (24 CFR 982.507 – 4/08)

Owners that have rented unassisted like and similar units on the premises within the last year must provide rental information on these units.

I certify that the rent for the assisted unit is not more than rent charged for comparable unassisted units (same size, type, number of bedrooms) in the premises within the last year. The rents charged for the most comparable unassisted units within the premises are:

Date Rented	Rent	# of Bedrooms	Address/Unit #

By checking this box, I certify that there has been **no** rental of a like and similar unassisted unit of this bedroom size within the last year.

\_\_\_\_\_  
Owners(s)/Agent Signatures

\_\_\_\_\_  
Date

**PLEASE KEEP A COPY OF THE COMPLETED RENT CERTIFICATION FOR YOUR RECORDS.**

OFFICE USE ONLY:	V S E W SP	MGR CODE:	MGR EXT:
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