



**HOUSING AUTHORITY OF THE CITY OF LOS ANGELES
SECTION 8 DIRECT DEPOSIT**

DIRECT DEPOSIT

VENDOR# / ENTITY#:

OWNER NAME:

IMPORTANT INFORMATION

ADDRESS:

Enrollment is EASY!

1. Complete the attached Authorization Agreement for Automatic Deposit. Enter all necessary information on the Authorization form (all Owners and/or Authorized Signatories must sign). Please do not omit any information.
2. Attach a voided check (deposit slips or temporary checks are **not** acceptable) for the checking account into which you would like the Housing Authority to deposit the funds; **you may write "VOID" across the front of the check and blacken the signature portion of your check.** If you're having the funds deposited into a savings account you will need to obtain the correct **"Routing Number"** from your bank, along with the savings account number and submit it with the enclosed authorization form.
3. Please return the completed form, together with your voided check, to the Housing Authority of the City of Los Angeles, P.O. Box 57338, Los Angeles, CA 90057 ATTN: Finance - Direct Deposit Unit. If you have any questions, please call (213) 252-6189. Please do **not** bring your form to the Housing Authority.
4. **Copy of the check stub that shows the Tenants and HAP payments will still be mailed** to Section 8 Owners even with Direct Deposit.

John Doe	90-7162/3222	check xxxx
Mary Doe	3232323232	
777 Pearl Avenue		
Anytown, USA		
	Date _____	
Pay to the		
Order of _____	\$ <input type="text"/>	
Bank of Success		
222 Diamond Street		
Anytown, USA	<input type="text"/>	
:123456789: 3232323232		

Office Use Only: Bank Code: _____ Date Entered _____ Initials: _____

