

Requirements for Owners Prior to Contracting

Prior to the execution of the Housing Assistance Payment (HAP) Contract, the Housing Authority requires proof of ownership from the owner whose unit will be assisted. If you already have assisted units with the Housing Authority this proof may not be required.

The legal owner or landlord must also provide documents to establish the right and authority of person(s) other than the owner to be the signatory to the HAP Contract or to act on the legal owner's behalf as the owner's representative or payee. The Housing Authority verifies property ownership by researching property vesting information contained in public records prior to the authorization of the HAP contract.

Prior to the approval of tenancy or the signing of a HAP Contract with an owner, the Housing Authority requires owner(s) to meet the following guidelines:

1. Meet any applicable lead-based paint disclosure requirement;
2. Certify in writing that the owner is not related to the family. Exception: Contract conversions required by the Merger Rule; and
3. Complete an Owner's Certification of No Conflict of Interest.

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Ombudspersons

Attend our free Owner Orientation Seminars to receive valuable information about the Section 8 Program

List your vacancies with us on our website

Ombudspersons

You may have already been acquainted with our Ombudsperson(s) during one of the Owner Orientation Seminars. The Ombudspersons work to resolve owner and tenant problems and disputes. They also make presentations to tenant and owner groups, and may assist with requests for Reasonable Accommodations. Their contact information is as follows:

Section 8 Administration

Anne Biondi: (213) 252-2668

Christine McKinney: (213) 252-5420

Yolanda Marlowe: (213) 252-2596

Application Processing, Issuance & Contracting

Serina Cannon: (213) 252-1613

Special Programs Operations & Administration

Vonciel Brown: (213) 252-4260

Section 8 Owner Orientation Seminars

These sessions are designed to explain how the Section 8 Program works from the property owner's perspective.

September 2010 Orientation Schedule

Saturday, September 11, 2010

Tuesday, September 21, 2010

Tuesday, September 28, 2010

Sessions are scheduled from 10am to 12:30pm

The dates are also posted on our website at www.hacla.org. You must reserve a seat to attend one of the September 2010 sessions by calling (213) 252-1253. Please leave a contact number.

The schedule is subject to change. Persons with a hearing impairment should call the TDD Line at (213) 252-1639.

Property listing service is available online at www.hacla.org under Section 8, "Property Listings."

You can also register by phone at 1-877-428-8844.

HACLA's 2600 building, located on Wilshire Boulevard building is undergoing renovations. There are scaffolds and special lighting with a direct pathway from the front doors to the elevators and main stairwell. Please be careful when entering and exiting the main lobby.