



HOUSING AUTHORITY OF THE CITY OF LOS ANGELES
AN EQUAL EMPLOYMENT OPPORTUNITY-AFFIRMATIVE ACTION EMPLOYER
2600 Wilshire Boulevard. Los Angeles, California 90057. (213) 252-2500

OWNER SERVICES UNIT

REPORTING OWNERSHIP TRANSFER OR SALE OF SECTION 8 RENTAL PROPERTY

DATE _____

Section 8 Rental Property Address (Use separate forms for each additional property) _____

Name of New Owner (As shown on property deed or escrow closing statement) _____

Residence Address of New Owner (Include city & zip code) _____

Mailing Address (if different from owner's address) _____

Daytime Telephone Number () - _____

Contact Person (if different from owner) _____

Contact's Telephone Number () - _____

Recording date on property deed _____

OR

Escrow closing date _____

OR

Filing date of court document _____

INSTRUCTIONS

Complete this form and return it with a **copy of the deed*, closing escrow statement or court document**. You will receive an application in the MAIL within 7-10 days after we receive a completed form. *Note: a quitclaim deed is **not acceptable** to validate ownership.

The **Section 8 payment** will be placed on hold **WHEN WE RECEIVE THIS COMPLETED FORM**. Our Section 8 payments are sent to the owners on the 1st of each month.

The **NEW OWNER** is responsible for obtaining any payment that may have been posted to the previous owner's account if we receive this form after the 20th of the month.

Please mail this form to:
Housing Authority of the City of Los Angeles
Attention: Owner Services Unit;
2600 Wilshire Blvd 1st Floor
Los Angeles CA 9005

Or fax the form to 213.252.2634 **or** send it by email to: owner.services@hacla.org

Please do not send duplicates of this form, it will delay your application