



HOUSING AUTHORITY OF THE CITY OF LOS ANGELES

Board of Commissioners

REGULAR MEETING

TELECONFERENCE

MONDAY– NOVEMBER 16, 2020 AT 9:00 A.M.

CALL-IN NUMBER: 1(872) 240-3212, ACCESS CODE: 446-852-421

Spanish Interpretation Teleconference Information:

CALL-IN NUMBER: 1(872) 240-3311, ACCESS CODE: 655-211-029

The HACLA will provide a reasonable accommodation, including but not limited to American Sign Language Interpretation, Translation Services, and alternative public comment options, if requested 72 hours prior to the meeting. Requests for a reasonable accommodation for a Board of Commissioners meeting should be made to (213) 252-1826 or Tiffany.Prescott@hacla.org. Any disclosable public writings related to an open session item on a meeting agenda and distributed by the HACLA to at least a majority of the Board of Commissioners after this agenda is posted are available for public inspection by contacting Tiffany Prescott at 2600 Wilshire Blvd., Los Angeles CA 90057, 3rd Floor during normal business hours. Audio recordings of this meeting will be made available on our website in English and Spanish following the meeting.

AGENDA

I. ROLL CALL

II. POSTING OF THE AGENDA

Posting of the Agenda complied with the requirements of the Brown Act. Agenda was posted prior to 4:30pm on Monday, November 9, 2020 in the front display case at 2600 Wilshire Boulevard, Los Angeles, CA 90057 and at www.hacla.org.

III. SPECIAL ORDER OF BUSINESS

1. Recognition of Jamie Coleman, Julia Sutton and Kelly Tsou as Employees of the Month
2. Recognition of Intratek, IT Contractor

IV. PUBLIC COMMENT INSTRUCTIONS

****Please note special Teleconference Public Comment Instructions***

MEMBERS OF THE PUBLIC WHO WISH TO SPEAK ON ANY ITEM ARE REQUESTED TO SUBMIT A **WRITTEN COMMENT** TO THE BOARD SECRETARY FOR EACH ITEM THEY WISH TO ADDRESS. **THE DEADLINE FOR WRITTEN COMMENTS IS FRIDAY, NOVEMBER 13, 2020 AT 12:00PM. ALL WRITTEN COMMENTS SHOULD BE SUBMITTED VIA EMAIL TO TIFFANY.PRESCOTT@HACLA.ORG. PLEASE MAKE SURE EMAIL INCLUDES NAME, AGENDA ITEM NUMBER, AND ADDRESS/ORGANIZATION FOR WHOM YOU REPRESENT. WE ALSO ASK THAT ALL COMMENTS BE LIMITED TO 500 WORDS OR LESS.** THE SECRETARY WILL PROVIDE ALL WRITTEN COMMENTS TO THE BOARD FOR REVIEW PRIOR TO THE NOVEMBER 16,

2020 BOC MEETING. THE SECRETARY WILL ALSO READ EACH PUBLIC COMMENT INTO THE RECORD AT THE TIME THE ITEM IS CONSIDERED.

THE PURPOSE OF PUBLIC COMMENT IS TO ALLOW THE PUBLIC TO ADDRESS THE BOARD AND THE BOARD IS INTERESTED IN HEARING FROM MEMBERS OF THE PUBLIC, STAKEHOLDERS AND INTERESTED PARTIES. HOWEVER, SPEAKERS ARE ASKED TO EXERCISE COURTESY AND CONSIDER THE RIGHTS OF OTHER SPEAKERS BY ADHERING TO THE SPECIAL TELECONFERENCE PUBLIC COMMENT INSTRUCTIONS AND IF POSSIBLE REFRAIN FROM UNNECESSARY REPETITION IN THEIR COMMENTS.

V. PRESIDENT AND CEO ADMINISTRATIVE REPORT

1. Monthly Oral Report

VI. BOARD BUSINESS ITEMS

A. Items for Discussion

1. Proposed 2021 Consolidated Operating and Capital Budget

Contact: Marlene Garza, Chief Administrative Officer

B. Consent Items

Routine business items are assigned to the consent agenda. These items will be approved by the Board in one motion. A Commissioner may request any consent agenda item be removed, discussed or acted upon separately. Items removed from the consent agenda for separate action will be considered in the "Excluded Consent Items" section below.

1. Proposed Resolution Approving the Amended and Restated Conflict of Interest Policy of the Housing Authority of the City of Los Angeles

Contact: James Johnson, General Counsel

2. Proposed Resolution Adopting the Schedule of Regular Meetings of the Board of Commissioners for the 2021 Calendar Year

Contact: James Johnson, General Counsel

3. Proposed Resolution Approving the Housing Authority's Policy on Use of Authority Issued Information Technology Resources and Authorizing the Development and Implementation of Procedures in Furtherance of Said Policy

Contact: Annie Markarian, Director of Labor and Employee Relations

4. Proposed Resolution Authorizing the President and CEO, or Designee, to Execute a Contract with Sedgwick Claims Management Services, Inc, for an Initial One-Year Term, with Four(4) One-Year Options to Extend, Pursuant to RFP No. HA-2020-114 for a Total Contract Amount Not to Exceed \$1,022,331 to Provide Third-Party Claims Administration of the Authority's Workers' Compensation Self-Insured Program, and Related Actions.

Contact: Annie Markarian, Director of Labor and Employee Relations

5. Proposed Resolution Authorizing the President and CEO, or Designee, to Execute a Contract with Overland, Pacific & Cutler, LLC for an Initial One-Year Term with Four(4) One-Year Options to Extend, to Draft a Relocation Plan and Provide Relocation Planning Services Associated with Phase I of the Rancho San Pedro Redevelopment Project, Pursuant to a Contract Award Under RFP HA-2020-103-NF for a Total Amount Not-to-Exceed \$600,000

Contact: Jenny Scanlin, Chief Strategic Development Officer

6. Proposed Resolution Authorizing the President and CEO to Write Off Uncollectible Accounts Receivable of \$245,380 for the Section 8 Programs

Contact: Patricia Kataura, Director of Finance

7. FY 2020 3rd Quarter Budget Status Report

Receive and File

Contact: Marlene Garza, Chief Administrative Officer

- C. Excluded Consent Agenda Items
- D. Agenda Items for Future Board of Commissioner Meetings

Commissioners may direct staff to add agenda items for future Board meetings.

VII. CLOSED SESSION

Public Employee Performance Evaluation Pursuant to Government Code §54957 and Conference with Labor Negotiator(s) Pursuant to Government Code §54957.6

Agency Designated Representative(s): Ben Besley, Noramay Cadena, and Lucelia Hooper

Employee Title/Unrepresented Employee: President and Chief Executive Officer

VIII. BOARD BUSINESS ITEMS

1. Proposed Resolution of the Housing Authority Board of Commissioners Authorizing Amending the Terms and Conditions of an Employment Agreement by and Between the Housing Authority and Douglas Guthrie as President and CEO of the Housing Authority of the City of Los Angeles

Contact: Ben Besley, Chairperson of the Board of Commissioners

IX. GENERAL PUBLIC COMMENT

MEMBERS OF THE PUBLIC WHO WISH TO SPEAK ON ANY NON-AGENDIZED PUBLIC INTEREST ITEM CAN ADDRESS THE BOARD DURING THE GENERAL PUBLIC COMMENT PERIOD

X. ADJOURNMENT

Commissioner Ben Besley, Chairperson
Commissioner Cielo Castro, Vice Chairperson
Commissioner Noramay Cadena
Commissioner Lucelia Hooper
Commissioner Delfino De La Cruz
Commissioner Dan Tenenbaum
Commissioner Ana Bryan