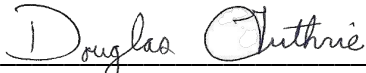


**RESOLUTION AUTHORIZING THE PRESIDENT AND CEO, OR DESIGNEE, TO EXECUTE
AMENDMENT NO. 9 TO CONTRACT HA-2015-98 (2016) WITH INTRATEK COMPUTER, INC.,
TO EXTEND THE CONTRACT TERM FOR UP TO THREE MONTHS AND INCREASE THE CONTRACT
AMOUNT BY \$751,650 TO \$14,845,254, FOR THE CONTINUATION OF INFORMATION
TECHNOLOGY (IT) SUPPORT SERVICES DURING THE TRANSITION TO A NEW IT SERVICES
PROVIDER**



Douglas Guthrie
President & Chief Executive Officer



Luis Yataco
Information Technology Director

Purpose: Authorize the President and CEO, or designee, to execute Amendment No. 9 to Contract HA-2015-98 (2016) with Intratek Computer, Inc. (“Intratek”), to extend the contract term for up to three months and increase the contract amount by \$751,650 to \$14,845,254, for the continuation of information technology (IT) support services during the transition to a new IT services provider.

Issues: In October of 2016, the Housing Authority of the City of Los Angeles (“HACLA”) entered into Contract HA-2015-98 (2016) (the “Contract”) with Intratek to provide IT support services for HACLA’s business operations with a portfolio of IT services that include service management, end user services, infrastructure services, application & web services, and account management services. The Contract has previously been amended on multiple occasions in response to contracting and IT services needs including its latest Amendment No. 8.

Amendment No. 8 was approved by the Board of Commissioners (“BOC”) under Resolution 9739 dated August 26, 2021, to extend the Contract’s original five years’ term for one additional year through September 30, 2022. This extension was necessary for HACLA to ensure receiving continued and uninterrupted IT services while HACLA prepared a new IT services procurement. A further short-term extension is now necessary.

On March 23, 2022, HACLA issued a request for proposals, RFP HA-2022-30, seeking interested proposers for a broad range of IT Services, including those currently provided by Intratek, and an awardee has been selected. In order to ensure a seamless transition of services to a new service provider, additional time with Intratek will be necessary. This transition time will be used for the transition

of knowledge and responsibilities for all the areas supported by Intratek. It will also include the transition of any outstanding project responsibilities. The cost for services for up to an additional three months includes a 6.1% COLA and 5% contingency amount that totals \$751,650. The cost of additional services including COLA has been determined price reasonable by HACLA’s IT Department.

Procurement:

FIXED FEE SERVICES CONTRACT NO: HA-2015-98 (2016)	
Contract Year	TOTAL
Year 1 – Oct. 1, 2016 - Sept. 30, 2017	\$2,165,950
Year 2 –Oct. 1, 2017 - Sept. 30, 2018	\$2,225,250
Year 3 –Oct. 1, 2018 - Sept. 30, 2019	\$2,269,756
Year 4 –Oct. 1, 2019 - Sept. 30, 2020	\$2,315,151
Year 5 –Oct. 1, 2020 - Sept. 30, 2021	\$2,361,454
Additional Funding Due to COVID	\$250,000
Total Contract Value through Year 5	\$11,587,561
Year 6 – Option Oct. 1, 2021 - September 30, 2022	\$2,505,502
Total 6-Year Fees and Contingency	\$14,093,604
Three-month extension	\$751,650
Year 6 Years and extension total	\$14,845,254

Vision Plan: PATHWAYS, Organizational Efficiency, Strategy #5 Optimize technology platforms to enhance customer service and better support program delivery

Intratek provides IT support to all employees at HACLA and the administration of HACLA’s technology infrastructure. Their services are required through a critical transition period to ensure business continuity and the transfer of responsibilities to a new IT services provider that will also support Vision plan strategies.

Funding: The Chief Administrative Officer confirms the following:

Source of Funds: Funding for these services will continue to be from administrative fee revenue paid to the agency’s central office for agency-wide support services.

Budget and Program Impact: Funding for extended and overlapping services has been included in the 2022 Operating Budget.

Environmental Review: This action is exempt.

Section 3: Intratek has worked with HACLA throughout its contract term to satisfy its Section 3 commitments and obligations. They have hired five Section 3 Residents, one of whom is still employed and provides daily Helpdesk support to HACLA staff.

Attachments:

1. Resolution

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE PRESIDENT AND CEO, OR DESIGNEE, TO EXECUTE AMENDMENT NO. 9 TO CONTRACT HA-2015-98 (2016) WITH INTRATEK COMPUTER, INC., TO EXTEND THE CONTRACT TERM FOR UP TO THREE MONTHS AND INCREASE THE CONTRACT AMOUNT BY \$751,650 TO \$14,845,254, FOR THE CONTINUATION OF INFORMATION TECHNOLOGY (IT) SUPPORT SERVICES DURING THE TRANSITION TO A NEW IT SERVICES PROVIDER

WHEREAS, the Housing Authority of the City of Los Angeles (“HACLA”) requires Information Technology (“IT”) sourcing services (“Services”) that otherwise cannot be provided by regular employees of HACLA;

WHEREAS, HACLA and Intratek Computer, Inc. (“Intratek”) are parties to Contract HA-2015-98 (2016), as amended (the “Contract”), under which Intratek provides IT Services to HACLA;

WHEREAS, for the reasons set forth in the Report of the President and CEO of the same date herewith, the Board of Commissioners desires to extend the Contract’s term for up to three months and increase its maximum payment obligation by \$751,650 for a total amount of \$14,845,254, under its Amendment No. 9; and

WHEREAS, the Contract is utilizing non-federal funds and hence it is not subject the U.S. Department of Housing and Urban Development (“HUD”) five-year contract term limits.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners authorizes the President and CEO, or designee, to execute Amendment No. 9 to Contract HA-2015-98 (2016) with Intratek Computer, Inc., to extend the contract term for up to three months and increase the contract amount by \$751,650 to \$14,845,254, for the continuation of IT Services.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

APPROVED AS TO FORM:

HOUSING AUTHORITY OF THE CITY OF LOS ANGELES

BY: _____

BY: _____

James Johnson, General Counsel

Cielo Castro, Chairperson

DATE ADOPTED: _____