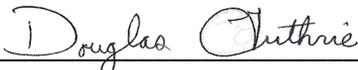


RESOLUTION AUTHORIZING REVISIONS TO THE SECTION 8 ADMINISTRATIVE PLAN SECTION 10.2.2 EXTENSIONS FOR APPLICANTS WITH DISABILITIES AND SECTION 10.3.2 EXPIRATION OF THE VOUCHER AND REASONABLE ACCOMMODATION



 Douglas Guthrie
 President & Chief Executive Officer



 Carlos Van Natter
 Director of Section 8

Purpose: To extend the voucher term to make the program accessible to a program participant who is a person with disabilities up to a term reasonably required to accommodate the participant's disability.

Issues: HACLA grants an applicant or participant family extensions of the initial voucher term in accordance with policies as described in the Section 8 Administrative Plan.

HACLA's current Section 8 Administrative Plan allows for a maximum voucher term, with all allowable extensions including reasonable accommodations, up to a term reasonably required for that purpose but not to exceed 240 cumulative days unless the Section 8 Director approves an additional 30-day extension in writing.

However, there is no maximum term established by program regulations to grant voucher extensions for families with a member who is a person with disabilities. While HUD encourages search terms that maximize the family's opportunity to find suitable housing, the term may not be indefinite.

As provided by HACLA's Nondiscrimination on the Basis of Disability and Reasonable Accommodation Policy, Section 8 will review all requests for voucher extensions as a reasonable accommodation on a case-by-case basis and engage in an interactive process with the family to identify the voucher term best suited to the needs of the person with disabilities.

Procurement: Not Applicable.

Vision Plan: **PATHWAYS Strategy No. 7, Identify opportunities to reduce operating and administrative costs so that scarce resources are maximized.**

An on-going review of program operations allows the Section 8 Department to identify and implement available regulatory relief intended to streamline program operations while maintaining required program compliance.

Funding: This approval requires no funds.

Environmental Review: Not Applicable.

Section 3: Not Applicable.

Attachments:

1. Resolution
2. Section 8 Administrative Plan Revisions

RESOLUTION AUTHORIZING REVISIONS TO THE SECTION 8 ADMINISTRATIVE PLAN SECTION 10.2.2 EXTENSIONS FOR APPLICANTS WITH DISABILITIES AND SECTION 10.3.2 EXPIRATION OF THE VOUCHER AND REASONABLE ACCOMMODATION

WHEREAS, the Housing Authority of the City of Los Angeles (“HACLA”) grants an applicant or participant family extensions of the initial voucher term in accordance with policies as described in the Section 8 Administrative Plan;

WHEREAS, HACLA’s current Section 8 Administrative Plan allows for a maximum voucher term, with all allowable extensions including reasonable accommodations, up to a term reasonably required for that purpose but not to exceed 240 cumulative days unless the Section 8 Director approves an additional 30-day extension in writing;

WHEREAS, there is no maximum term established by program regulations to grant voucher extensions for families with a member who is a person with disabilities;

WHEREAS, HUD encourages search terms that maximize the family’s opportunity to find suitable housing, however, the term may not be indefinite;

WHEREAS, Section 8 will review all requests for voucher extensions as a reasonable accommodation on a case-by-case basis and engage in an interactive process with the family to identify the voucher term best suited to the needs of the person with disabilities;

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners approves the attached revisions to Section 10.2.2 Extensions for Applicants with Disabilities and Section 10.3.2 Expiration of the Voucher and Reasonable Accommodation, extending the voucher term up to a term reasonably required for that purpose.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

APPROVED AS TO FORM

HOUSING AUTHORITY OF THE
CITY OF LOS ANGELES

By: _____
James Johnson, General Counsel

By: _____
Cielo Castro, Chairperson

DATE ADOPTED: _____

Attachment No. 2: Section 8 Administrative Plan Revisions

Revise Section 10.2.2 Extensions for Applicants with Disabilities and Section 10.3.2 Expiration of the Voucher and Reasonable Accommodation to read as follows:

(Strikeout = deleted text. ***Bold italics*** = added text)

10.2.2 Extensions for Applicants with Disabilities

To make the program accessible to an applicant family member who is a person with a disability, the voucher is extended ~~in increments of 60 days~~ up to a term reasonably required for that purpose ~~but not to exceed 240 calendar days unless the Section 8 Director approves an additional 30 day extension in writing.~~

To receive an extension of the voucher term beyond 180 days the family must provide ~~the~~ HACLA with verifiable proof that the disability of the family member prevented the family from locating an acceptable unit during the initial term of the voucher and any extensions thereof.

~~The~~ HACLA shall suspend ***this*** provision of additional ~~60-day~~ extensions if funding is not available and will subsequently resume providing ~~60-day~~ extensions when funds become available. [In this regard see Section 10.2.4, *Suspension of Vouchers*, below and Section 7.6.1, *Applicant Families in the Tenant-based Programs*, with regard to verification of income eligibility.]

See ~~the~~ HACLA's Manual of Policy and Procedure Chapter 125:1, Nondiscrimination on the Basis of Disability and Reasonable Accommodation Policy and Procedures, Appendix 3 of this Administrative Plan, for additional information on reasonable accommodations.

10.3.2 Expiration of the Voucher and Reasonable Accommodation

If the family has had use of a voucher to move for 180 cumulative days and the family requests a reasonable accommodation to extend the term of the voucher and the family has provided ~~the~~ HACLA with verifiable documentation of the need for a reasonable accommodation, then:

1. If the family remains in an assisted unit, ~~the~~ HACLA issues a new voucher to the family with a new initial term of 60 days. All income, income exclusion, asset and deduction information must be re-verified prior to issuing this voucher. Verifications must not be more than 60 days old at the time of the voucher issuance.
2. If the family is not residing in an assisted unit and ~~the~~ HACLA ~~will grant~~ ***approves*** the accommodation, ~~the~~ HACLA ***will*** extend the voucher ~~in 60-day increments~~ up to a term reasonably required for that purpose ~~but not to exceed 240 cumulative days unless the Section 8 Director approves an additional 30 day extension in writing.~~ The family must provide new verification of all income, income exclusion, asset and deduction information prior to receiving the ~~first accommodating 60-day~~ extension. Verifications must not be more than 60 days old at the time of the extension.

Thereafter, the family must re-verify all income, income exclusion, **and** asset and deduction information every 120 calendar days counted from the date the ~~first 60-day~~ extension for **the** reasonable accommodation was issued.