Production Company Name: ______________________________________________

While filming ___________________________________ at _______________________

Production Title                                                HACLA Property

on __________________, we will ensure that our crew and cast adhere to the following

Date(s)

Rules and regulations while on HACLA property:

- A designated person must send an email to document start time and end time of production
- Crew and cast must be courteous to and respectful of HACLA residents and staff, this includes refraining from offensive behavior and vulgar language
- Drinking of alcoholic beverages on HACLA property is prohibited
- Use of controlled and banned substances/drugs is prohibited on HACLA property
- Do not block access to buildings that are not directly involved in the shoot.
- Be sensitive to resident’s parking needs and do not block access to handicapped parking.
- To the fullest extent possible, do not park generator trucks in front of resident buildings and do not leave truck engines idling in front of resident windows.
- Keep noise to a minimum when arriving before 7:00 a.m. and if on premises after 10 p.m.
- Ensure safe pedestrian passage through and around the set by covering cables with mats, and not allowing crew members to congregate in pedestrian passageways and parking areas.
- The production company is expected to continually monitor the production to ensure safety and to minimize the inconvenience imposed on residents.

Name of Production Company Representative: _________________________________

Signature of Production Company Representative _______________________________

Date: __________________________

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