



HOUSING AUTHORITY OF THE CITY OF LOS ANGELES

JOINT OWNER /TENANT PRE-INSPECTION WALK THROUGH

Client Name: _____

Owner/Representative Name(s): _____

Contracted Property Address: _____

Instructions: The client and owner will walk through the property to be contracted. Please check off all items that apply. The client and owner will both sign off on the checklist. **YES NO**

1. Is the unit connected to an approved water () sewer () system?
2. Does the unit have proper space and security?
3. Does the unit have a kitchen () bathroom () living room ()?
4. Does the unit have a satisfactory means of entering and exiting?
5. Do all windows open and do they have working locks?
6. Do all exterior doors have working single cylinder locks?
7. If the unit has a cooling system, is it adequate?
8. Is the unit heater properly vented, working, safe and adequate?
9. Does the unit have adequate lighting () and two electrical outlets per room ()?
10. Is there at least one window that opens in each bedroom?
11. Do the kitchen () and bathroom () have an approved and switched light?
12. Does the unit appear to be in structurally sound condition?
13. Are interior walls and ceilings free from cracks, holes, bulges, leaning or loose surface materials?
14. Are the exterior walls free from leaks, buckling, holes and loose siding?
15. Are the roofs free from leaks, buckling, missing and loose roof materials?
16. Are the exterior stairs () porches () walkways () in a safe condition?
17. Do the exterior () and interior () stairs have handrails?
18. Is the interior free from pollutants including but not limited to carbon monoxide, sewer gas, fuel gas, dust, etc.?
19. Is the neighborhood free of noise, health and safety hazards (gas leaks, high crime rates, gangs, and graffiti)?



